#### **FAST TRACK - What's Different in DARMHA?**

(Assumption: The audience for the following information knows how to complete an assessment.)

Fast Track is the *process* by which our partners that use DARMHA for the assessment module only will add/update consumers and assessments. The most significant change is the concept of an "Episode of Care". The application will trigger the creation of a "simple episode" whenever a new assessment is added. A "Simple Episode" is a record that contains an Episode Start Date, the date of the Initial Assessment; and an Episode End Date, the date of the Transition/Discharge Assessment. These dates are automatically provided by the application.

To begin, the search feature is essentially the same as IBHAS. After the consumer has been found, if the consumer has an open assessment, or has had an assessment in the past, you must select the episode to close or add a new assessment.

Start – Search for the Consumer

# Adding a subsequent assessment



• First "Select" the open episode.

The Episode view displays:



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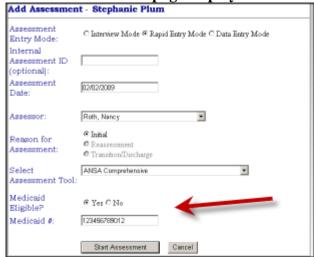
• Then, click on the Red "Assessment Button".

The Consumer Assessment View displays.

Date Clinician Status Tool Type
DIGITOR DIGITAL TO COMPANY
t 2/2/2009 Roth, Nancy 🔽 CAT Initial
t 2/2/2009 Roth, Nancy CAI Init resessment Selected or available. Please select an assessment from abo

• Then, click on the "New" Button.

The Add Assessment page displays.



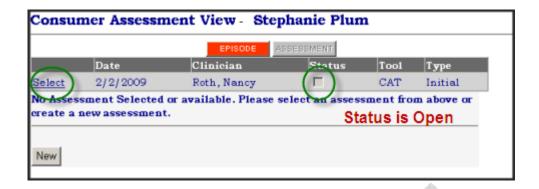
**NOTE:** Medicaid Eligible and Medicaid # have been moved here from Consumer Demographics.

• Start the Assessment.

### Complete a previously saved Assessment

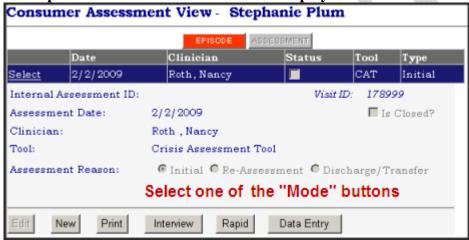
- First "Select" the open episode. The Episode view displays.
- Then, click on the Red "Assessment Button".

The Consumer Assessment View displays.



• Then, click on the "Select Button" Button.

The "Open" Consumer Assessment View displays.



#### From this page:

- Select one of the "mode" buttons to complete the assessment. You can select the mode that you used to start the assessment; or select anyone of the other modes to complete.
- To review an open assessment for accuracy
  - Select one of the "Mode" buttons or the Print button.

If this consumer has a **closed Episode**, "click on Add Assessment" Button at the bottom left of the Consumer View. The Episode is closed when a "Transition/Discharge" Assessment has been completed in the past. The next page is the "Add Assessment" page.

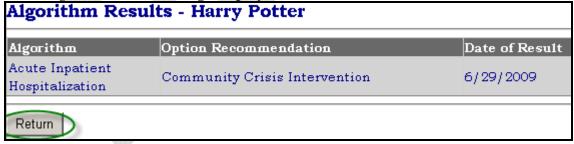


### **Decision Model Analysis**

After review of the assessment is complete and you are ready to engage the Decision Model Analysis

- First click on "Check to Close Assessment" checkbox.
- Then click the "Process/Save Assessment" Button. "Option Recommendations" Display.

The "Algorithm Results" Page displays.

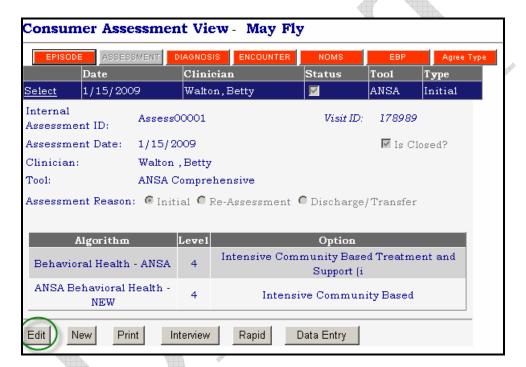


• Then click the "Return" Button. These steps allow you to print the report; and edit the header.

The Consumer Assessment View displays.



• Then click the "Select" Button.



- Then click the "Edit" Button.
- Make the corrections.
- Then Click on "Update".

Consumer Assessment View - May Fly								
EPISO	ASSESSMENT	DIAGNOSIS ENCOUNTER	NOMS	EBP	Agree Type			
	Date	Clinician	Status	Too1	Туре			
<u>Select</u>	1/15/2009	Walton, Betty	<b></b> ✓	ANSA	Initial			
Internal Assessment ID:		Assess00001	Visit ID: 178989					
Assessment Date:		01/15/2009		<b>V</b>	s Closed?			
Clinician:		Walton, Betty						
Tool:		ANSA Comprehensive						
Assessme	ent Reason:	⊙ Initial ○ Re-Assessment ○ Discharge/Transfer						
Update	Cancel							

- **Print Report.** An individualized report for each individual can be printed or exported for the individual's clinical record. It includes ratings for each item and the decision model recommendations.
- Mode. If you click on any of the Assessment Modes; you will return to the Assessment Screen. There is a "View" button. If you click on it, you will see the same Algorithm and Options, in a different format. This option should be used on an Open Assessment only.

### How do I Close a Simple Episode?

Typically the "Simple Episode" is automatically closed when a Transition/Discharge Assessment is performed. The date of the assessment is the episode end date. Occasionally, the consumer does not return for a final assessment, and these episodes need to be closed. This consumer will appear on your reassessment reminder list.

• "Select" the open episode. (Episode End Date is blank)



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## The Episode view displays

	<b>1</b>			
Internal Epis	sode Code:			Episode ID: 10876
Episode From:	02/02/2009		Episode To:	06/27/2009
HAP Eligible Start:			Episode Status:	Consumer Dropped/Opted   Not Applicable No Longer HAP Eligible
Marital Status:	Not Applicable	▼	Optional	HAP Eligible Medication Only
	□ Pregnant?		Medicaid Enrolled?	Service Completed Consumer Dropped/Opted out Death
County:	Not Applicable	▼	Medicaid #:	Moved out of Service area
Disability:	Not Applicable	<b>T</b>	Veteran Status:	Incarcerated Entered Nursing Home
Referral Source:	Not Applicable	<b>~</b>		Administrative Discharge
Legal Basis:	Not Applicable	▼	TANF:	Not Applicable
Family Size:	0		Education:	Not Applicable
Family Income:	0		Insurance:	Not Applicable
Prior SA Episodes:	0		CoDependant Collateral:	Not Applicable
Children w/Care:	0			
Update	Cancel			

- Key the Episode End Date Date of latest interaction.
- Episode Status you may add the appropriate status if known; if not, make no changes to the field.
- Click the Update button.